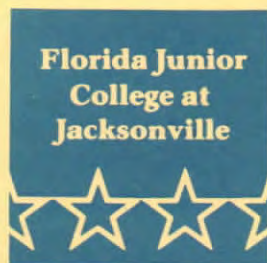


August 15, 1984



BOARD HIGHLIGHTS

A Report of the FJC District Board of Trustees Meeting

Changes In Internal Organization Approved

The Florida Junior College at Jacksonville (FJC) District Board of Trustees voted to approve changes in the college's internal organization as recommended by FJC President Dr. Benjamin R. Wygal. The Board made the approval during their AUGUST 15, 1984 MEETING.

Dr. Wygal's recommendations included job title changes of seven administrative positions; the realignment of four administrative positions; and the net deletion of three administrative positions. The reduction of the three administrative positions represents a savings of \$131,282.

Board Demands Employee Honesty, Integrity

Board Chairman Nate Wilson made a formal statement on behalf of the Trustees regarding the recent state Auditor General's report of incidents involving possible misapplication of funds.

Mr. Wilson said, "This Board and its employees are agents of the people and hold their positions for the benefit of the public. This Board requires and demands honesty, integrity and good management in every phase of the College. Theft in any form will not be tolerated. Our conduct must conform to accepted standards of moral, ethical and legal conduct.

"Embezzlement, fraud, theft or any other dishonest act will be dealt with promptly and harshly and the employee can generally expect to be terminated.

"The President will be advised immediately of the facts and he will make a final decision with respect to termination or other punishment. The President will notify the Board members of the situation and action taken and the file on the matter will be turned over the State Attorney for consideration as to possible criminal prosecution."

Sick Leave Reimbursement Policy Expanded

The Trustees voted to update the FJC rule on sick leave reimbursement to provide maximum reimbursement for retiring college employees. The new ruling eliminates the 60-day cap on accumulated sick days.

Grants Submitted And Approved

The Board approved five competitive grant submissions which included "People in Motion: Governor's Summer Program," a program specifically designed for gifted high school students entering the 8th and 9th grades. The program will be offered at the Kent Campus and focus on the practical application of mathematical, scientific and computer knowledge to problems in transportation.

The Board also approved grants to provide tuition for children of low family incomes to attend the FJC Campus Child Care Center at North Campus; and to provide funding for two FJC Artist Series presentations, "A Soldier's Play" and "The Hobbit." A grant for the "Work Services Development/Disabled Students" project was approved. The program will develop and implement guidelines and operational procedures for a work services program for disabled students.

Two non-competitive formula projects were okayed by the Board. The "Auxiliary Aids for Handicapped Students" program will provide student tutors, note takers and interpreters needed by handicapped students to learn and compete in the classroom. FJC's Downtown Campus will be the site for business workshops and conferences with the Board's approval of the "Small Business Administration/Seminars and Workshop - 1985" grant. In cooperation with the University of North Florida, FJC will offer 15 workshops and four special conferences during 1985 calendar year.

Travel Reports To Be Condensed

The Trustees voted to approve a summarized monthly report of travel budget and expenditures that will review in-district, out-of-district, student and other travel. The report will feature comparisons of the current month's travel and budget to last year's and projected year's. The Board also approved recommendation to review individual travel only if it exceeds \$500 per trip. FJC President Wygal stated that the Board would be advised of any employee travel outside the United States to Canada, Hawaii or Alaska.

Committee To Review Internal Audit Reporting

Board Chairman Wilson has appointed a committee to develop procedures to implement the new state law requiring community college auditors reporting to the college Board of Trustees.